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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Bi-Weekly Administrator's Report**  
DATE: November 21, 2023

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I have the following short list of observations and information to share from the last update:

### **Airport**

We are still seeking applicants to fill the vacancy on the Airport Advisory Board.

### **Budgeting**

Negotiations with the union groups have begun. The first session with LELS (Police), while long, was cordial and productive. There are about five unresolved issues and they needed to take the health insurance information back to their members. A second session has been scheduled for November 27. The first AFSCME session is scheduled for November 22. Once negotiations regarding wages and benefit contributions are complete, the personnel portion of all of the budgets can be revised.

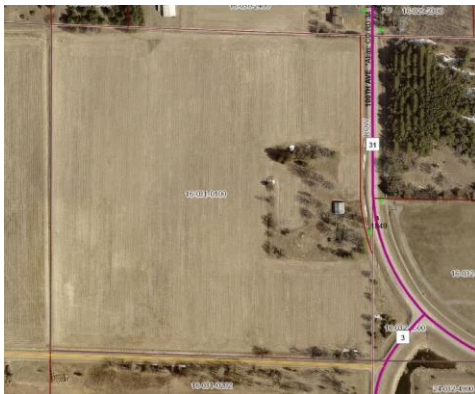
### **Building Inspections**

We have meetings scheduled (independently) with Metro West and MNSpect to plan the transition and work through procedures.

### **Development**

Staff is working with our consultants from Northland Securities on the next TIF request from Pat Briggs for Rum River Residential Estates Phases 3 & 4.

I received an inquiry from Todd Olin of Land and Resource Consulting regarding the 40-acre Pontius property and whether the City would be interested in a purchase for future industrial development:



### **Legislative Happenings**

Congressman Emmer's office has started monthly phone calls to provide updates to constituents. Hopefully, you received the initial invite email. I unfortunately missed the inaugural call, but the next call is scheduled for December 21.

**Upcoming Meetings and Reminders:**

- November 21 – City Council meeting will be held at the Public Safety Building.
- November 23, 24 – Thanksgiving Holiday observance.
- December 7 – Study Session; budget discussion; there will be one additional Council meeting for budget discussion prior to adoption on December 28.
- December 14 – Truth in Taxation hearing.